

CIT Board Meeting Minutes
Sunday, April 19, 2026

I. Roll Call

Attendance: Eileen Forestal, Max Williamson, Carole Lazorisak and Jenny Gough
Excused Absence: Jose Ovi Velasquez

II. Call to Order

The meeting was called to order at 3:09 pm PST, 6:09 pm EST.

III. Approval of April Board Meeting Agenda for April 19, 2026

A. The board unanimously voted to approve the agenda.

IV. Approval of Previous Meeting Minutes

A. Eileen Forestal moved to have the three documents of the March 1 and February meeting minutes and the Board Retreat minutes read and approved.

B. Carole Lazorisak seconded.

C. The motion was passed.

a. CIT Board Retreat Motions- March 18- 22

<https://docs.google.com/document/d/15pAWxN-ZWoVGROyp8Z5qXnqQ3goyBhwohKJIKowEYts/edit?usp=sharing>

b. March Meeting Minutes (March 1, 2026)

https://docs.google.com/document/d/1NNOjpZgPigrxTmOnndVgGckiytQj_NVeG5ncG9IgJL4/edit?usp=sharing

c. February Meeting Minutes (February 1, 2026)

<https://docs.google.com/document/d/1LMBnP4tj8VgDpml9wvvlzQGS1v4C3J8eZMk5TpF6O3k/edit?usp=sharing>

IV. Officer's Reports:

A. President's Report- *Jenny Gough*

- SLxAl Summit
 - A collaborative governance structure for sign language AI initiatives, ethical standards and accountability frameworks, partnerships between Deaf communities and technology

developers, and our perspective on neutral technology for accessibility.

- Outreach Channels: Expand and improve updates through social media platforms and the organization's newsletter to keep everyone informed and connected.
- The CIT and conference websites have a new look and we will continue maintaining and improving them.

B. Vice President's Report

Position Vacant

- Temporary redistribution of duties in effect.

C. Interim Secretary's Report- *Eileen Forestal*

- Minutes as corrected and approved will be uploaded to CIT Website

D. Treasurer's Report- *Max Williamson*

CIT Budget Summary

Well Fargo Checking Account:

Balance as of 4/18/2026 \$239,861.11

Revenue:

- CIT Membership – \$2,356.00
- Exhibitors - \$0
- Sponsor: \$3,000
- Job Postings and Advertisements: \$325
- Conference Registration: \$5,110
- Webinar: \$360.00

Total revenue: \$11,151

Expense:

- Hotel deposit for Conference - \$10,000
- Webhost - \$292.00 (Final billed)
- Checking: \$0
- Google workspace: \$0
- Hotel: \$1,780 (SLxAl conference)

- BlueHost - \$168.32
 - Office Supply: \$95.36 (postcard)
 - Transport: \$684.00 (CIT Retreat and SLxAl conference)
 - Per Diem: \$1,016.49 (CIT VRBO/per diem)
 - Rental: \$845.21 (CIT Retreat)
 - Chef Fee: \$500
 - Guest speaker: \$300
- Total expenses: \$15,681.38**

Refund/Credit:

- N/A

Update:

- Ramp Card – easy to use and easy to tracking expense
 - Able to control expenses and able to review receipts and others.

E. Director of Professional Development's Report- *Carole Lazorisak*

- Retreat in NM
- Spotlights
- Mary Stotler Award committee
- Webinars

F. Director of Communications' Report- *Jose Ovi Velasquez*

No report as Communications Director was absent

V. Unfinished Business

N/A

VI. New Business

- 1. Motion 1:** Eileen moved that the revenue from the April 9th webinar (\$430) be distributed among the following:

- \$30.00 for expenses related to Zoom payments
- \$200.00 paid to CoSET
- \$200.00 set aside for CIT scholarship fund

Carole seconded the motion.

VII. Public Input: NA

VIII. Announcements

- A. CIT Board Meeting:** May 3, 2026
- B. Texas Society of Interpreters for the Deaf (TSID):** June 18-21, 2026 in San Antonio, Texas
- C. Deaf Interpreter Conference 5 (DIC5):** June 22-26, 2026 in Riverside, California
- D. National Association of the Deaf:** June 30-July 5, 2026 in San Francisco, California
- E. There were no other announcements of significance as invited.** (partnerships, recognitions, upcoming events)

IX. Adjournment: The meeting was adjourned at 3:55 pm PST, 6:55 pm EST.